



Minutes of Annual General Meeting held on 29 November 2016 at 1930

Venue: Gerard Buxton Sports Ground, Brinkworth Rd, Royal Wootton Bassett, SN4 8DS

Committee		Clubs represented	
Neil Allen (NA)	Chair - Swindon	Highworth	Mitchell Bakos
Jackie Wood (JW)	League Coordinator - R Wootton Bassett	Lechlade	Gay Oliver; Keith Husson; Bob Dean
Louise Crawford	Secretary - Burbage /Purton	Minety	Mark Rogers
Clubs represented		Nationwide	Steven Williams
Aldbourne	Simon Hutchings	PAKT	Bogdan Paprocki
Burbage &ER	Andrew Gordon, Ros McGowan	Pewsey	Keith Hampson; Matthew Popham
Chiseldon	Julie Porte; Rachel Whatley	Purton	Lindsey Hall
Cricklade	Matt Eagle; Janet Back	Royal Wootton Bassett	Liz Lewis; David Lukens
Defence Academy	Seth George	Uffington	Ross Heyburn
Great Bedwyn	Bill Wells; Rachel Bond	Wanborough	Ron Carter

	Item	Main action/discussion points	Action by:
1.	Apologies/ Attendance	<p>Apologies for Absence were received from: Dawn Hopkins-Wanborough, Amelia Tester, David Langton & Ethel Hutchings-Ramsbury, Catherine West-Calne; Andy Dickinson-Minety; Ann Carroll, Barbara Jones-Marlborough; Charlie Foster-David Lloyd; Greg Todd & Richard Vernon-Ashton Keynes; Tom Barton-Fairford</p> <p>Clubs not represented: Ramsbury, Calne, Marlborough, David Lloyd, Ashton Keynes, Fairford, Chippenham, CS&Nalgo, Devizes</p> <p>League admin to ensure £5 fees are collected from clubs not represented at AGM via 2017 Summer League entry forms or direct if not participating in League.</p>	A Dickinson/ J Wood
2.	Minutes of last AGM/ Matters arising	Minutes agreed and no matters arising	None
3.	Chair's Report	<p>No major issues have arisen – very positive reflection on participating clubs. Focus is on the tennis! Thanks paid to Jackie Wood and Andy Dickinson for their administration of the League, and also to Richard Vernon, who continues to do the League sort although not a Committee member. Vote of thanks too to David Lukens and Dale Burr, former Committee members, and also to Matthew Popham and Pewsey TC for hosting an excellent Presentation Evening.</p> <p>Only negative was the loss of 2 trophies – one due to damage, one was lost. NA stressed the importance of keeping a record of the whereabouts and safekeeping of trophies by clubs.</p>	None
4.	League Report	<p>JW presented the report, outlining the main stats in terms of team entries, conceded matches, ineligible players and fines. Two points in particular were highlighted:</p> <ul style="list-style-type: none"> • High number of duplicate players at the start of the season on the Tournament Software. Clubs need to check their players carefully. • High number of confirmation of match results by the home team. This is incorrect, and should be done by the away team. <p>JW stressed the importance of clubs ensuring that their team captains are full au fait with the rules and Tournament Software online instructions.</p>	All Clubs

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5.	Treasurer's Report	<p>The accounts had been kindly prepared by Dale Burr, the former Treasurer, who resigned earlier in the year due to a move overseas. NA, with the help of David Lukens (former chairman) fielded questions about the figures.</p> <p>A discussion ensued about the raffle 'donation', which was in effect an advance to cover the purchase of raffle prizes by the host club of the Presentation Evening. It was unanimously agreed that the £120 'donation' would no longer be an 'advance' or loan, but instead the host club would retain the £120, and that the £5 contribution per club would still be collected.</p> <p>Proposed: Bob Dean, Lechlade; Seconded: Matthew Popham</p> <p>NA explained that there had been complications with operating the League bank account due to signatory issues following the resignation of Dale Burr. This had resulted in certain Committee members not being paid for expenses incurred. This would be resolved early in the New Year, as Dale would be visiting and would be able to sign the new forms to get the signatories changed over. There was a real need to appoint a new Treasurer, and in fact, Lindsey Hall from Purton had volunteered to take on the new role.</p> <p>The accounts were unanimously accepted.</p> <p>Proposed: Andrew Gordon; Seconded: David Lukens</p>	
6.	Election of Officers	<p>All existing Committee members were prepared to serve a further term, whilst Lindsey Hall (Purton TC) put herself forward to take on the Treasurer role, and Steven Williams also volunteered to join the Committee as member (no specific role).</p> <p>Proposed: Mitch Bakos; Seconded: Andrew Gordon</p>	
7.	Nominations for Life Members	None	
8.	Annual Presentation Evening	<p>Matthew Popham, Pewsey explained how they managed to run the Presentation Evening successfully, and offered some guidance/tips. He said he would be happy to give advice to the next club hosting the event. There were no immediate volunteers from the clubs represented at the AGM. NA asked clubs to discuss the possibility of hosting the evening with their respective committees.</p>	All Clubs
9.	Entry Fees, Club Deposits & Fines for 2017 season	All to remain the same	
10.	County Mini-tennis Donation/Other Funding	<p>It was agreed to make a donation of £200 again to the Wilts LTA 10 & Under campaign</p> <p>Proposed: Liz Lewis; Seconded: Simon Hutchins</p>	
11.	Proposed Rule Changes	None	
12.	AOB	<p>It will be the League's 40th Anniversary in 2017. NA invited feedback on how this could be celebrated eg a summer tournament, social event, exhibition match plus social event etc Clubs were asked to email with their feedback following the AGM</p>	All Clubs